

NAMBOUR COMMUNITY CENTRE INC
ANNUAL GENERAL MEETING
Held on Friday 5th November, 2008
At Nambour Community Centre, 2 Shearer Street, Nambour

1. **Meeting opened:** 6.40pm

2. **Present:** As per attendance book

3. **Apologies:** As per attendance book

4. **AGM Chair Welcome**

Peter Clark (AGM Chair) welcomed everyone to the Annual General Meeting, in particular Peter Wellington, MP, member for Nicklin, and guest speaker Jim Willis. Also acknowledged was Lyn Harris (United Synergies), Caroline Nolan (Caloundra Community Centre), Michael Henning from (Maroochy Neighbourhood Centre) and Jo Dunstan (Scope/Centacare).

The AGM was declared open by Peter Clark, and apologies were read out by Maryanne O'Flynn.

5. **AGM Presentations: AGM Theme: Volunteers, Past, Present & Future**

Guest speaker Jim Willis who has been involved with Global Care for many years, shared some of his volunteer experiences. Jim's most current personal experience was in Asia, stationed at an English church assisting the children there. He felt he got more out of the experience than the children got.

He reminded us to continue to value and acknowledge our volunteers. Don't let them feel used or abused. He sees volunteering satisfaction, as being part of something bigger.

Petra Strong from Good Beginnings spoke on behalf of one of their volunteers, Karen Newburn.

Karen has been volunteering for the Good Beginnings program since 2003. She emphasized how volunteering for her has been an equal exchange of experiences for her and the families.

Her volunteering has involved, building firm and strong relationships, and making friends. It has also highlighted the need to have boundaries and knowing when to withdraw when professional and personal lines cross.

Karen has enjoyed her volunteering experience and intends to continue.

Jolene Ogle, Megan Ogle and Shamma Seiuli, presented statistics and awareness raising information on volunteering in the future.

Will there be a decrease in volunteers in the future. Do we need to focus on our young people to make them more aware of what volunteering is and how it can benefit them and their community. Lets expose young people to volunteering in a positive way and bust the old traditional myths that continue to deter them from participating. The presenters also showed us a short filmed interview of 5 young people aged between 20 and 28. They were asked questions to find out what they knew and felt about volunteering. The answers gained were interesting and gave us a lot to think about in relation to volunteering in the future.

5. Minutes of Previous AGM:

Minutes for the 2007 meeting were tabled by Peter Clark. It was then *Moved*, Nerissa Rohan, *Seconded*. Narelle Poulsen, that the minutes be accepted as a true record of the previous AGM – *carried by all*.

Business Arising from Previous Minutes:

There were no matters outstanding from the previous minutes.

Previous Correspondence:

There were no items of inward correspondence.

6. Reports:

Chairperson: Vice Chairperson, Narelle Poulsen spoke on behalf of Thelma McDougall regarding the Chairperson's report, with the following highlights: The NCC has had significant human resource changes and 2008 has proven to be a year of consolidation. New staff has included Petra Strong(Nambour Good Beginnings), Neville Blackman (Indigenous Community Development) and Mark Wischnat (Coordinator).The management committee welcomes Nerissa Rohan (Treasurer), Maryanne O'Flynn and Gay Lyall.

The NCC received 12 months of funding through the Gambling Benefit fund to resource an Indigenous Community Development worker. This has provided and continues to provide some great opportunities for future work to occur in this area.

The NCC also received a one year extension for the Kenilworth outreach program and the Good Beginnings REACH program, both funded by FACHSIA. The Cultural Connection program also received notification that it has received an extension of it's funding through Multicultural Affairs Queensland through to June 2009.

The NCC continues to play an active role in the Sunshine Coast Community Cooperative. There has been much work occurring around it's governance, collaboratively working practices, branding, strategic planning and the beginnings of engagement with other community based, government and corporate organizations.

Lastly, we celebrate the NCC's 10th Anniversary on the 26th November. A series of afternoon and evening activities are planned. *Moved*, Narelle Poulsen, *Seconded*, Nerissa Rohan, that the Chairperson's report be accepted. *Carried*.

Treasurer's Report:

Nerissa's main topics were the changing from Quick Books to Myob accounting systems, reporting, budgets, refunding existing programs, signing cheques, job costing, new grants, new people, new programs, future directions and more reporting and more budgets. Well done to all staff who have worked so hard on all the funding applications and program reports that have resulted in this really sound financial position.

There is an absence of Audited Financial Reports in this AGM report. This is not ideal, but Nerissa assured members that this is not a problem. Ray has completed most of the audit and has approved the financial statement verbally, but time has run short and the formal statements are not quite prepared for submission. The full reports will be completed shortly and will be available for discussion at the next committee meeting on the 8th December 2008. *Moved*, Narelle Poulsen, *Seconded*, Tina Lathouras, that the Treasurer's Report be accepted. *Carried*.

6. Appointment of Auditor

At the 8th September 2008 Committee it was decided that we were happy to employ Ray Kingston as our auditor again this year. Ray has a strong relationship with NCC and we are keen to continue this positive relationship. Ray now works for Bentley, Shrapnel & Stephens.

Moved Nerissa Rohan, *Seconded* Maryanne O'Flynn, that Auditors, Bentley, Shrapnel & Stephens be appointed as the official Auditors for the next financial year 2008/09. *Carried*.

7. Reports:

Coordinators' Report:

Mark Wischnat delivered his report and the highlights were as follows:

- Extended funding and new funding
- Work with placement students, first time year 10 work experience students and membership with the Sunshine coast Skills Development Network.
- Development of new organizational policies & procedures.
- Physical organizational work & maintenance
- This year has witnessed significant activity occurring within the Sunshine Coast Community Cooperative. Further work on the governance and protocols of the organization have been undertaken. A strategic plan has been developed and organizational logo and bi lines have been created. Successful workshops have been held with other small to medium community based organizations and representatives of the Sunshine Coast Regional Council.
- A new strategic plan for the organization in the near future.
- Maintaining current organizational resourcing in the funding environment which favours short term and extended funding options rather than recurrent, ongoing and longer term options.
- Developing new community partnerships and exploring possible linkages.
- Thankyou to the staff, partners of the staff, volunteers and committee for their work and support over the year.

Good Beginnings Coordinator's Report

Belinda Irvin read her report highlighting the resilience and determination of people committed to the well being of families and the wider community of our region.

- Extended FAHCSIA funding until 30th June 2009
- The volunteer family support program continues to work with families compromised by isolation and adversity. The volunteers have contributed 3,268 hours in this past year. A high level of satisfaction is generally reported both from families and the volunteers themselves.
- We have five newly trained volunteers for 2007/2008 and at the time of reporting there are two trainees engaged in a new and improvised training strategy. We have 14 linked volunteers at the time of reporting.
- Our activities this year have also included: Intensive family support, Parent groups (Parenting course & Communication skills), and Play group & Parent group in Kenilworth.
- The Good Beginning's Advisory group continues to meet quarterly and provides supportive networking opportunities. The meetings are well attended and feedback indicates that this group provides vital information on referral pathways between services.
- Thankyou to the hardworking and supportive staff of Good Beginnings, Petra Strong and Anna Peters. We are also indebted to the efforts of our management committee for the ongoing support they provide to the successful operations here at The Nambour Community Centre.

Indigenous Community Development Workers' Report:

Neville Blackman spoke to his report highlighting:

- This role was developed to help address community members needs and issues
- The role is funded by the Gambling Benefit Fund after a successful submission written by Michell Forster and Naomi Wiley. The role is funded for a year due to be completed in April 09.

- The events and projects undertaken by Neville in this role have included: Scope domestic violence month where our role was to ensure murri participation and assist with the Traditional welcome. Sorry Day on the 26th May 2008. We hosted a breakfast which was attended by 30 people, and the speakers included, Uncle Anthony Beezley, Michell Forster, Kerryn Mulroney and Janet Thomas.
- Indigenous Community Development worker and Link up Social Emotional and Well Being Counsellor Launch on the 18th June 2008. This launch symbolized a clean fresh start at The Nambour Community Centre for Michell and myself and a chance for all attendees to cleanse themselves in the aromatic smoke of eucalyptus and lemon myrtle leaves.
- Other activities have included: NAIDOC 2008, Murri stylin up @ the Nambour Library, Indigenous Awareness & Education Program, Dept Youth Justice cultural support plan, Dept Child Safety Cultural support plan, Keeping community strong (Sunshine Coast Services Directory) and The Petrie Creek Improvement strategy.
- With the creation of this role the Murri community knows that there is an advocate here ready to listen to their issues and concerns and help address them where we can.
- A special mention to Brent Miller (Traditional custodian) our Murri volunteer for his help and support.
- Tina Lathouras asked “will the Indigenous program be refunded nest year”? Mark replied that the indigenous program received one off, twelve months worth of funding through the Gambling Community Benefit Fund, which will expire April 2009. Currently this role represents the only Indigenous Community Development worker on the coast and from the response and enquiries directed to the role, there is clearly a community desire for this role to continue beyond this time frame. Nambour Community Centre will be exploring options around this role continuing in the near future.

All reports were moved and seconded together

Moved, Nerissa Rohan *Seconded*, Tina Lathouras, that all reports be adopted. *Carried*.

10. Endorsement of Financial Members:

Memberships for 2007/008 were endorsed as per membership registrations. *Moved*, Donna Holdom and *Seconded*, Michael Henning, that all financial members be endorsed. *Carried unanimously*.

11. Election of Office Bearers:

Peter Clark announced all positions of Management Committee be declared vacant. Nominations were then called for the incoming Committee, nominated as follows:

Chairperson: Thelma McDougall, *Nominated*, Maryanne O’Flynn, *Seconded*, Nerissa Rohan.

Vice-chairperson: Narelle Poulsen, *nominated*, Maryanne O’Flynn, *seconded*, Nerissa Rohan.

Secretary: Maryanne O’Flynn, *Nominated* Thelma McDougall, *Seconded*, Nerissa Rohan.

Treasurer: Nerissa Rohan *Nominated* Narelle Poulsen, *Seconded*, Gay Lyell

General Committee members as follows: Gay Lyell, *Nominated* Thelma McDougall, *Seconded*, Nerissa Rohan. Corin Kelly, *Nominated* Maryanne O’Flynn, *Seconded*, Mark Wischnat. *Carried by all present*.

13. Presentations:

Donna Holdom and Narelle Poulsen presented all past and present Good Beginnings and Nambour Community Centre volunteers with certificates and gifts.

Mark Wischnat presented Peter Clark and our guest speaker, Jim Willis with gifts.

Peter Clark declared the meeting closed at 7.50pm and all were invited to stay on for a chat.